


Exhibit #:   
Translator: FG

In The Name Of God, The Most Compassionate, The Most Beneficent

CHARTER

Classification : Confidential  
Date : Shaaban 1401  
June 1981

(Two eyes the fire would not touch, an eye  
that cried fearing Allah, and an eye that  
stood guard for Allah) Hadith Sharif

The Center For Studies, Intelligence And Information (CSII)

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*(Note: The page numbers in this document do not correspond to the numbering in the original Arabic document)*

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In The Name Of God, The Most Compassionate, The Most Beneficent  
Praise be to God and prayer and peace be upon the Messenger of God

The Charter of the Center of Studies, Intelligence and Information (CSII)

Article One

Introduction:

The sound planning, the wise decisions and the judicious political comportment require a magnitude of precise information and a perception attentive to the current events and their background, the clarity of vision and the capacity to analyze, explain and link the incidents. Therefore, information became the concern of governments, political institutions, economic organizations, media groups and others. And because the Movement acts in a world of complex interests, multiple motives and a complicated motion, it should by all means have ample information and a sound vision of what is surrounding and acting around it. Muslims, more than others, should have interest in the indispensable information mediums when they read His saying, be He exalted: "Is then one who walks headlong, with his face groveling better guided, or one who walks evenly on a straight way?". And they have guidance to corroborate it in the life History of the Noble Messenger, God's prayer and blessing be upon him.

Also, the unique position the Islamic Movement in North America is privileged to be in, provides it with good opportunities to monitor, follow up, observe and explore, considering that we are in the heart of the "civilized" focal point that affects positively or negatively the trends of culture and the social modification in the countries of the Islamic World, just as well as we also are in the core of political orientation that leads the conspiracy against our Islamic World, and in the midpoint of the Zionist and Christianization organizations and other similar organizations that plan and work to undermine the pillars of Islam and the Islamic Movement in our countries. We are also in a country that hosts all the hireling parties that are active in our countries from right to left under various names and slogans. And from here we can observe the American political trends and the activities of the suspicious organizations. We can also diagnose all the cultural illnesses that are considered in our countries as medicine and a cure-all, and put all that at the service of the Islamic Missionary Call everywhere. Our youths, thank God, are qualified in every field of knowledge, and belong to various parts of the Islamic World. Therefore, they are in a position that allows them to carry out this mission, and it would be a futility not to benefit from their capabilities and qualifications. Consequently, we can lay the foundations of an advanced Center for Studies, Intelligence and Information, if we join efforts with our brothers in the Islamic countries to collect information, prepare and document studies and exchange them with our brothers in the concerned countries.

## Article Two

### General Objectives of the Center

- 1- The collection of the necessary information to use in the planning of the Daawa activities and the political follow-up.
- 2- The compilation of pertinent information in the service of the Islamic action and the International Islamic Movement.
- 3- The use of the appropriate information to provide security for the Islamic Movement.
- 4- The preparation of advanced and modern scientific studies in the various current affairs that are of interest to Islam and Muslims in general and the Islamic Movement in particular.
- 5- The orientation of the brothers in their fields of specialization and strive to benefit from them in the service of the Movement.

## Article Three

### The Organizational Structure of the Center

The Center is composed of:

- 1- The Administrative Council
- 2- The Secretariat

First- The Administrative Council and is composed of:

- The Director of the Center
- The Chief of the Division of Studies
- The Chief of the Division of Intelligence and Information
- The Chief of the Division of Security and Military Affairs
- The Secretary of the Center

A- The Tasks and Functions of the Administrative Council

- 1- Executes the policies of the Gamaa and its pertinent programs that are originated by the Executive Bureau or the Shura Council.
- 2- Fulfills the planning missions and maps out the general policies and the programs of the Center that realize its objectives.
- 3- Coordinates the work between the various divisions in a way that serves the objectives of the Center.
- 4- Presents a periodical report to the Command of the Group about its work and the activities of its internal apparatus.

B- The Tasks and Functions of the Director of the Center

- 1- He is universally responsible for the activity of the Center in all its departments before the leader of the Group.
- 2- He carries out his responsibilities at the Center according to the directives of the general chief or the Executive Bureau or the Shura Council.
- 3- He heads the Administrative Council of the Center and directs its activities.
- 4- He oversees the work of the various divisions, directs the supervisors and ensures that they are doing their jobs as required.
- 5- He appoints the directors of the various divisions after the authorization of the general leader.
- 6- He is considered to be the link between the Center with its various sections and the other bureaus of the Group.

C- The Tasks and Functions of the Director of Division

- 1- The follow-up and the orientation of the activity of the division and ensuring its conduct in conformity with the policy of the Administrative Council to realize the objectives of the division.
- 2- He directs the supervisors in the division and ensures that they are carrying out their responsibilities in the required manner.
- 3- He presents a periodical report to the Director of the Center about the functions and the activities of his division.
- 4- He appoints his assistants in the division after their endorsement by the Director of the Center.
- 5- He is considered as the connecting link between his division and the rest of the other divisions.

Two- The Secretariat of the Center: and is composed of

- The Technical Committee for Collection and Classification
- The Statistics Committee

A- The Tasks and Functions of the Secretary of the Center:

- 1- Supervising the editing of the minutes of the Administrative Council and issuing the invitations to the meetings.
- 2- Assisting the Director of the Center in coordinating between the divisions in terms of communications, mail messaging, the financial expenses and the administrative affairs.
- 3- Supervising the Technical Committee for Collection and Classification and the Statistics Committee.

B- The Tasks of the Technical Committee for Collection and Classification

- 1- Collecting and Classifying the studies and the information presented after a meticulous organization, and filing them in a safe place.
- 2- Providing the requested information and studies to the party in the Group that requested them after the approval of the Director of the Center.
- 3- Supervising the editing of the periodical newsletter after collecting the news from the various divisions in coordination with the Political Bureau.

C- The Tasks of the Statistics Committee

- 1- The preparation of accurate and continuous statistics of the brothers and their various fields of specialization and any other matters related to them in coordination with the Bureau of Organization.
- 2- Filing the incoming statistics from the various divisions and preparing any requested field or estimated statistics in any area.

Article Four

The Tasks of the Divisions of the Center and Their Organizational Structures

First- The Division of Studies

Its Tasks

- 1- The preparation of specialized studies about the various fields of knowledge that the Islamic Movement in America in particular, and the International Islamic Movement in general, need and benefit from, so the decision would be based on a precise scientific background.
- 2- The mobilization and the determination of the brothers specializations and taking advantage of them in all fields.
- 3- The supervision, the orientation and the planning of the academical education of the brothers in their countries after identifying the Movement's needs for the kind of studies, in coordination with the organizations in the East.

Its Departments

This Division is composed of seven departments

- 1- The Department of Educational Studies
- 2- The Department of Political Studies
- 3- The Department of Economical And Financial Studies
- 4- The Department of Social Studies

- 5- The Department of Legal And Organizational Studies
- 6- The Department of Media Studies
- 7- The Department of Scientific And Technical Studies

Second- The Division of Intelligence and Information

It is composed of two departments:

- The Department of Information
- The Department of Intelligence and Surveillance

A- The Department of Information

Its Tasks

- 1- The Collection of news, information and documents that are of interest to the Islamic Movement and the Islamic action, from the media organizations, the libraries, the newspapers and publishing houses, the various clubs, the organizations, the institutions and individuals.
- 2- The Collection of detailed information on all the countries of the world and especially North America and the countries of the Islamic World.
- 3- The preparation of brothers specialized in specific parts of the world.

Its Sections

The Department of Information is composed of six sections:

- 1- The Section of North America
- 2- The Section of Arabic Countries
- 3- The Section of African Countries
- 4- The Section of Asian Countries
- 5- The Section of European Countries
- 6- The Section of Latin America and Australia

The composition

It is composed of a team of researchers or informers positioned in various important locations in America and Canada (The Section of North America) in addition to the allotment of the other parts of the world to another group of brothers for the other sections.

## B- The Department of Intelligence and Surveillance

### Its Tasks

- 1- Informing the Group here and in the Levant about conspiracies weaved or devised against it.
- 2- Observing the hostile activity towards the Islamic Movements in America of:
  - The Arab and American Intelligence Services
  - The Church and missionary organizations
  - The various media organizations
  - The Zionist and Jewish Movement
  - The racist and Masonic organizations
  - The suspicious arab organizations
- 3- Observing the suspicious persons and organizations in America that can damage the progression of the Movement in America and in the East.
- 4- The surveillance of the Centers and the Islamic Associations and individuals supporting the Movement in North America.
- 5- The preparation of programs for a group of brothers to carry out surveillance activities and providing protection from subversion for the conferences and the institutions of general activity of the Group.

### Three

## The Division of Security and Military Affairs

### Its Tasks

- 1- The preparation of orientation programs for the brothers in physical training and scouting on the individual, familial and general levels.
- 2- The preparation of military training programs for a group of brothers and that by taking advantage of the circumstances accessible for training in this country.
- 3- The preparation of orientation programs to develop the sense of security of the members of the Group.
- 4- The preparation of reconnaissance and technical studies on the procurement of security and military equipment and tools for the Group in America and the East, and on the methods of espionage services in this country.
- 5- The collection of Information and security and military research from their original sources and benefitting from them.

Its departments-

This Division is composed of four departments

- 1- The Department of Physical Training and Scouting
- 2- The Department of Military Training
- 3- The Department of Intelligence and Military and Security Studies
- 4- The Department of the Security of the Group



The Organizational Chart Of CSII

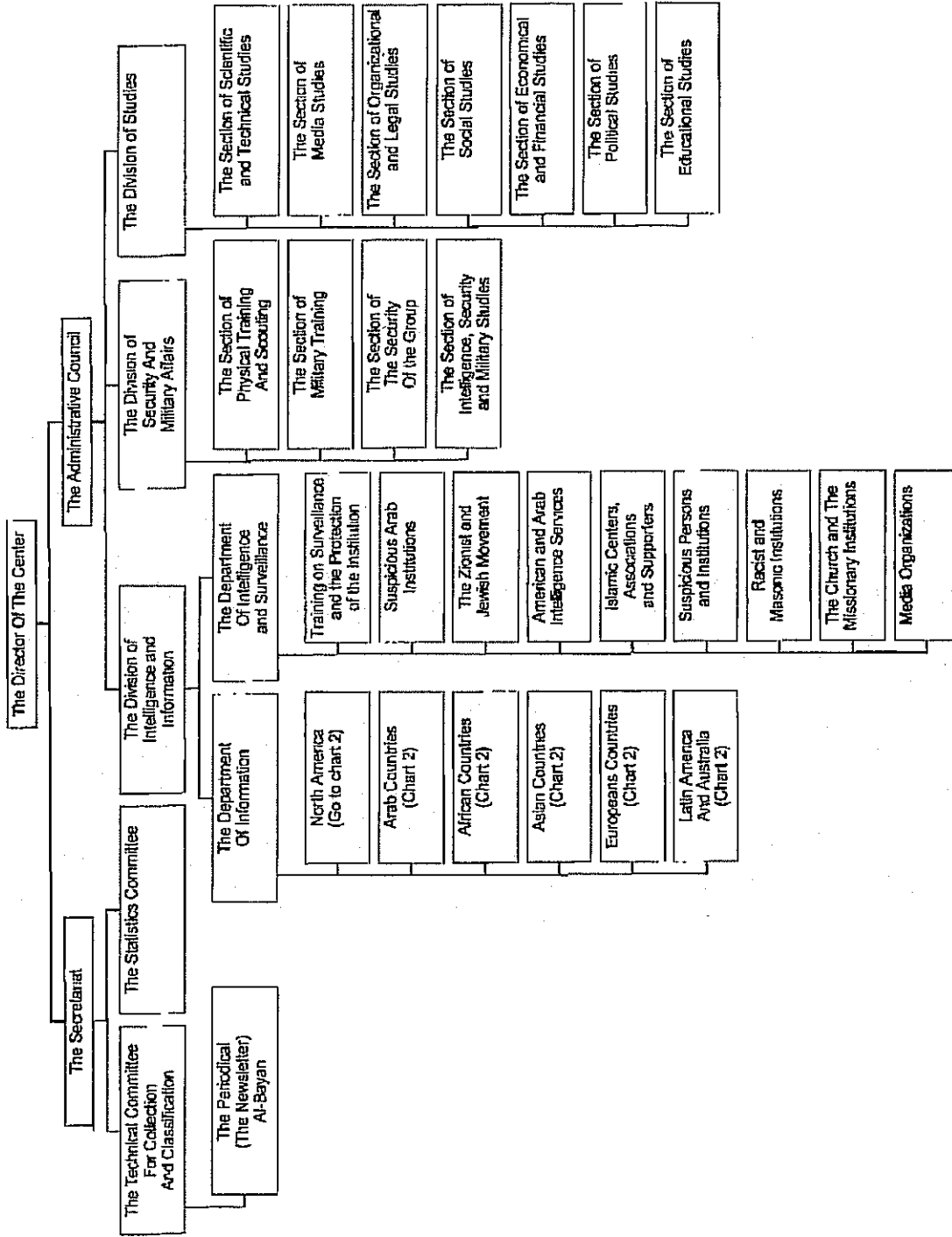
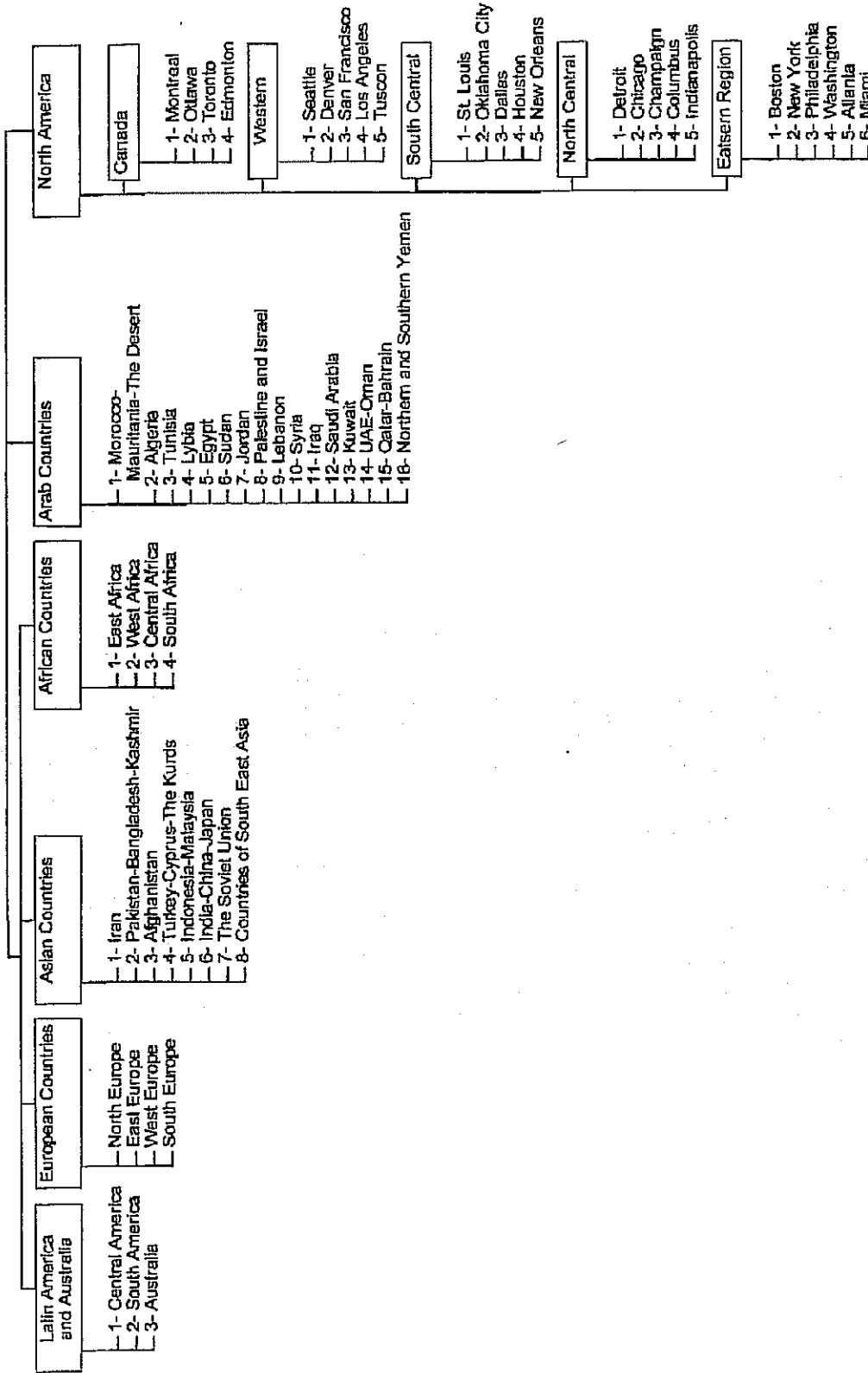


Chart Two



## Article Five

### The Guidebook of CSII

Is meant by the guidebook in this article the work system that the various organs will follow at the Center.

#### One- The Division of Studies

This division is composed of seven various departments each one specialized in a defined area of studies and has a supervisor working under the direction of the Chief of Division.

Each brother in the Group has a specific specialization or interest in a specific area, therefore, it is imperative that every brother has a position he joins in one or more of these departments, be beneficial and benefits from, if he has the requirements and the characteristics.

#### The general characteristics of the individuals working in the division

- 1- That he knows something on every thing and everything on one thing, that is to say that the brother would perceive a degree, even if it was minimal, of general knowledge in various sections and fields, especially in the area of the general Islamic ideological concepts, in addition to his thoroughness in his original specialization.
- 2- That he would be interested in studies and researches, and enthusiastic about it and that he does not consider his specialization as only a mean for subsistence.
- 3- That he would be acceptably smart.
- 4- That he would be knowledgeable of the scientific research system and the tactics used in research such as the use of libraries, references, microfilms and other.
- 5- That choosing an individual for a specified department be conformable to his specialization background.

#### The specific characteristics of the directors of the departments and the divisions

- 1- The general characteristics mentioned above.
- 2- The fulfillment of the administrative and leadership characteristics because their job may not necessarily be in the field of research, but may be limited to the administrative coordination and the selection of individuals and mission assignments.
- 3- That he would be perceptive of the inclinations of the collective organization in general and knowledgeable of the internal regulations in a precise form.

*[On a separate sheet of paper is the drawing of a map of the United States and Canada]*

A demonstrative illustration of the location of the team of researchers.  
(The Bureau of North America)

The Method Of Determination Of The Subjects Suggested For Study:

We are not in the process of the detailed determination of the subjects recommended for studies but light should be shed on the determination of some techniques concerning specifying these subjects:

- 1- The determination of the priorities and subjects up for discussion by the Shura Council and the Executive Offices in addition to the suggestions and the requirements of the brothers in the Levant.
- 2- It is preferable that the subjects suggested for studies take the operational aspect, meaning that the study should have a realistic beneficial impact on the activity of the Group.
- 3- Listening to the suggestions of the brothers members of the departments, their opinions and their remarks on the suggested subjects so the interaction is accomplished between the Command and the base.

The Guidelines of the Departments in the Division

- 1- **The Department of Educational Studies:**  
Developing studies and researches on the matters and concepts that the Islamic Action requires, or benefitting from available studies on the issues of the Holy Koran, the Hadith Sharif, the doctrine, the line of conduct, the ideology, the ethics, and the Arabic language and its literature, and that in coordination with the office of education. It also works on originating educational programs for various levels and programs for the centers of general activity such as the Muslim Arab Youth Association and the Center of Islamic Teaching. It may also list the parties and the Islamic personalities in America and the East and study the way to benefit from them, and works on finding links with the research and Fatwa centers in the East.
- 2- **The Department of Political Studies:**  
Develops studies on the international political thought in the arena and the Islamic political thought in particular, and works on writing a program of political enlightenment of the brothers in coordination with the Political Bureau. Studies the political situation of Muslims in America and evaluates the political activity of the institutions of the Group and presents an opinion on improving them. It also supervises the brothers who hold studies in political science.
- 3- **The Department of Economical and Financial Studies:**  
Prepares studies on the sources of financing of the Group and the sources of financing

that may have a possible political influence, and on the economical situation of Muslims in America, the international economic thought in the arena and especially the Islamic economic thought. It evaluates the financial situation of the institutions of the Group and gives an opinion on that. It also supervises the brothers who hold degrees in Economy and Commercial Studies.

4- The Department of Social Studies:

Develops studies on the international social and human status and thought in international social studies and especially the Islamic thought. It also promotes and supervises the development of the Institution of Social Scientists in America, and also on the affairs of the family and the woman in coordination with the Bureau of Sisters, and studies on the psychology of the various ethnicities and minorities in America and their closeness to Al-Daawa. It also supervises the brothers who have specializations in social sciences.

5- The Department of Organizational and Legal Studies:

Prepares studies on the development of the constitutions and the charters of the Group and its institutions. Develops researches on the organizational concepts of the brothers in coordination with the Bureau of Education, and studies on the legal aspects in order to establish benevolent associations in the American society, and compiles samples of the constitutions of various organizations and develops an internal procedure to conduct meetings. Evaluates the legal and organizational status of the institutions of the Group and presents an opinion in coordination with the Bureau of Institutions. It also supervises the brothers who are specialized in Organization, Management and Law.

6- The Department of Media Studies:

Develops studies on the International and Islamic media in the arena, studies on the existing magazines and newspapers and their orientations on the manner the media covers the Islamic Movements and especially the Mujahid ones, on the method of establishing or renting a radio station or broadcasting Islamic programs on radio or television, the method on how to prepare or invite for a press conference, the way to get through to the communication mediums on the local or national arena, prepare or organize a demonstration or a march. It evaluates the information activity of the institutions of the Group and give an opinion about it, supervises the brothers who have specializations or information talents, and prepares studies and programs in the field of arts and theater.

7- The Department of Scientific and Technical Studies:

Directing the brothers to write studies and researches on the scientific advancements or the fields of specialization so the East can benefit from them. Preparing a work plan to take advantage of the professional associations supporters of the Group in America and promoting them, and studies on the methods to benefit from the computer in the activities of the Group and in the development of its activities, the supervision of the brothers who have scientific and engineering specializations.

Two- The Division of Intelligence and Information:

This division is composed of two departments, the first pertains to information about regions and countries and the second to information not concerning a region or its countries in particular, but

a cause or a specific subject having a link with Islam and needing to be observed and monitored.

A- The Department of Information:

It is composed of six sections as previously mentioned. The observation of each city with a particular importance and influence in the section of North America is entrusted to a specified individual (or the observation of each country or group of countries to an individual in other sections), who sends a monthly dossier named the monthly documentation dossier for such city or country..., of the result of his compilation during the previous month to the Secretary of the Center. The brother in charge of the country or the group of countries retains a copy of all what he sends to the Secretariat. As to the person in charge of the section, he scrutinizes every subaltern group and direct their attention to any subjects he considers more important than others.

B- The Department of Intelligence and Surveillance:

The members of the Department of Information in the section of North America are considered to be responsible for surveillance and for observing what takes place in their city as to events at all levels. The Department assigns special missions for reconnaissance, surveillance and observation of other persons such as observing the Organization of the UN for example, or the Organization of Arab Students as another example. The department also trains some of the brothers on protecting the conferences and the institutions of general activity such as the Muslim Arab Youth Association, and the Union of Muslim Students, from any subversive attempt by Intelligence Agencies and the like.

The Department is composed of nine sections:

- 1- The media organizations (The observation and the scrutiny of the principal American, Arab and international newspapers and magazines if possible, the programs of television and radio, and filing copies of these activities especially the ones having a connection with the Islamic action.)
- 2- The American and Arab Intelligence services (The observation and the surveillance of their activities and their publications on Muslims in America and abroad.)
- 3- The church and missionary organizations (The observation of the missionary campaigns among Muslims in America and abroad, their conferences and their publicity campaigns, their contribution collection, their books and their publications, the Arab Crusader organizations such as the Coptics and the Maronites.
- 4- The Zionist and Jewish Movement (The observation of their publicity campaigns in America, their conferences, their books and their publications.)
- 5- The racist and Masonic organizations (The observation and surveillance of racist organizations such as the Nazis, the Ku Klux Klan and the Masonic lodges and their relations with the lodges in the East.)
- 6- The suspicious Arab organizations (The observation and the surveillance of these organizations, such as the Arab Students Association, the Union of the Students of

Palestine, the Baasist Movement, the Branch of the Organization of Arab States, the Nationalist, leftist and Communist Movements among the students.)

- 7- The suspicious persons and organizations (The observation of the persons hostile to the Movement and the Islamic Action and their surveillance and the establishment of an archive on them whether they were Muslims or non-Muslims, and also the suspicious organizations such as the United Nations and what emanates from it and the organizations of westernization and the like.)
- 8- The Islamic centers and associations and the supporters (The observation and the surveillance of the activity of the Islamic centers and the affiliations of the people in charge of them, and establishing an archive for the supporters of Al-Daawa and the non-registered members within the ranks of the Group and the way to benefit from them.)
- 9- Training on surveillance and on the protection of the institutions.

Three- The Division of Security and Military Affairs: and it is composed of four sections:

- 1- The Section of Physical Training and Scouting: attends to establishing programs pertaining to this area on all levels by specialized brothers from numerous regions who take the instructions and go back to apply them on their brothers in the regions.
- 2- The Section of Military Training: As in the preceding section but the part that is capitalized on is the military part. Also setting a plan to offer military training to the members of the Group by specialized brothers.
- 3- The Section of Intelligence, Security and Military Studies: Some of the brothers in this section collect Intelligence pertaining to these affairs and prepare specialized studies such as the study of the laws of the various states in regards to the possession of and the training on the use of weapons, and the condition of camps and training locations; study the operations of exporting weapons by using special methods as for the sources of these weapons and the procedure involving the exportation; and track the scientific developments pertaining to the operations of espionage, Intelligence and its apparatus, and examine the newsletters and the periodicals pertaining to this matter.
- 4- The Section of the Security of the Group: This section pertains to collecting Intelligence related to the security of the Group. In reality, a large proportion of this Intelligence will be automatically transferred through the Secretariat. Also writing studies pertaining to the security of the Group such as a security guide for the Group that establishes rules to be followed in communications, in holding meetings and in the surveillance of the meetings for protection, in addition to training the members on standing up to investigations and to Intelligence, and some members to study the technical devices that uncover or neutralize the uncovering of the activities of the Group.

The characteristics that should be available in the members of the Division of Intelligence and Information and the method of action:

- 1- That the brother possesses an innate readiness for the mission assigned to him.
- 2- That he possesses sufficient time to carry out the mission on time.

- 3- That he fully understands the mission with its requirements.
- 4- The brother should be a tactful speaker and should feign silliness in asking questions, sometimes general questions and other times specific ones. When it is necessary and in the course of discussion, he should ask good questions.
- 5- Confirm the information and its authenticity by repeating the question in another form after a while so the interlocutor forgets what he previously said, or by going back to sources.
- 6- Never engage in questioning whoever is known to be a suspicious person or entity or investigations.
- 7- He should question the person or the entity he trusts that, if they do not hate the Government, they should at least not defend it or not be fervent supporters of it.
- 8- It is acceptable to demonstrate disliking the brothers as a way to perceive what the interlocutor has in mind, and if necessary insult or criticize them, or exhibit hate for them to show the other party sympathy for their opinion so they open up and volunteer information.
- 9- It is possible to adopt some of the government's rumors against the brothers to justify hating them.
- 10- It is possible to adopt the government's points of view in regards to the defense of the country and the allegiance to other governments to know the extent of the predisposition of these governments to strike the brothers, or the means of insinuation, and to appear to be fervent in the opposition to the Islamic Movements and the determination to participate in striking them.
- 11- It is possible to appear as a non-conformist and not very committed to religion as a way to recognize the persons or the entities that work against the brothers such as shaving the beard, or say it is a trend and carrying a pipe pretending to others to be a smoker and to grow long hair.
- 12- Belonging to or working in the State Security sensitive apparatus or the embassies to perceive the information and establish friendships and good relations with the persons in charge to delve into their thinking.
- 13- Exploiting every occasion that becomes available to collect intelligence from relatives and friends in the governmental sensitive apparatus without revealing to them the reasons. And that would be by feigning stupidity, silliness and superficiality, so one takes and does not give back.
- 14- Not to mention the word brotherhood or Gamaa when a brother asks a question. He should limit himself for example to mentioning the enemies of the country or the deviants...etc.
- 15- The brother should try to collect information, link them to each other in his free time and analyze them, then establish a conclusion through which he could continue on the same path or change to other persons and parties.
- 16- Try to identify the real persons who plan and act, not only the enforcers.
- 17- The centers of power should be analyzed, and the sections, the communications, their orientations and the centers of their Intelligence collection should be identified.
- 18- Trying to identify the personalities and the parties connected to them and especially



- those who appear as if they were religious observants.
- 19- Observing the execution of the issued orders with accuracy, organizing and forwarding the Information on time or for example according to the urgency due to its importance.
  - 20- Strengthening the sense of smell and the sense of hearing and invigorating the memory, and also trying to map and identify the party or the persons who should be observed and surveyed before starting to work.
  - 21- The ability to use the means of disguise and changing voices, and to use skills and light weapons and be fluent in English.

The general characteristics of the active members of the Division of Security and Military Affairs:

- 1- The same general characteristics as for the active members of the Division of Studies.
- 2- The military expertise if in the military field and the security expertise if in this field.
- 3- The strict observance of the total secrecy of this division due to its nature.
- 4- The strict compliance with the issued orders and not to object or argue after the order is issued.

Four- The Secretariat:

And it is composed of the Technical Committee for Collection and Classification and the Committee of Statistics:

- A- The Technical Committee for Collection and Classification: It works on collecting, classifying and filing in the archives the incoming information and studies in form of dossiers accurately arranged and easily accessible by countries or subjects. These dossiers are saved in a safe place that could be easily accessible to the administrators of the Center. It also publishes the periodical and distributes it on the brothers in their regions.

The required characteristics for the supervisors of the Committee.

- 1- The inherent readiness to receive information and its classification.
- 2- A sufficient time to carry out this mission.
- 3- The use and the examination of the modern methods in the matter of classification, filing and archives.
- 4- The ability to choose the proper article for publishing in the periodical newsletter.
- 5- The innovation in collecting information and indicating what is important to the supervisors.

B- The Statistics Committee:

It works on listing the brothers and any subject pertaining to them, and on performing field or estimated statistics as requested. The incoming statistics are saved in files easily accessible. A party asking about any information will receive it if it was available,

otherwise acts on collecting that information if it was not available.

The characteristics that should be available in the overseers of this committee

- 1- Secrecy and complete accuracy in action for what it contains of important information pertaining to the security of the Group.
- 2- Speed in executing the order because of the urgency this information holds.
- 3- The accurate knowledge of the priorities of the subject of polls and the science of statistics.

The mechanism of action between the different organs:

- 1- The Division of Studies may request any information it needs to acquire from the Secretariat. Subsequently, the Secretariat should have a copy of any study or research. (Contacts may take place directly between the Secretary and the Director of a Division or the Director of a Department provided that the Director of the Division is informed.)
- 2- The Director of the Division coordinates between the Department of Information in the section of North America and the Director of the Department of Intelligence and the Surveillance to avoid any impediments at work and that within the Division of Intelligence and Information.
- 3- The members of the Division of Intelligence and Information send every month what they have in their files to the Secretariat (The Technical Committee) after filing copies of what they have sent, if that pertains to the situation of the city or the country they are in charge of, and write a summary to the overseer of the Section or the Department.
- 4- The overseers of the Divisions and the principal Departments within a division can directly contact the Director General of the Center or the Secretary in case of an emergency.
- 5- The communication of the individuals at the base will be with their direct supervisor, omitting the hierarchy when sensing some danger facing the Group is permissible and that to be prompt in notifying the director of the Center or the Secretary.
- 6- The Administrative Council meets regularly to plan and evaluate the action.
- 7- The Divisions and their internal departments may hold their own meetings after consulting the Director of the Division or the Department.
- 8- A budget for very action that needs to be accomplished and did not have a set budget is presented to the Secretary by the director of the division. When approved, the budget is paid out.
- 9- The director of the Center may contact any individual in any organ if he sees to do so.
- 10- Coordination and exchange of information between the various organs occur through the members of the Administrative Council.
- 11- The activation or the devitalization of any department or organ at this Center are conducted according to the material and human potentials of the Group and the momentary need for it.
- 12- Any contact between the other offices of the Group and any organ at the Center is

accomplished through the director of the Center or the Secretary.

Article Six- Validity of the Charter and its Amendment.

- This charter is considered valid after its approval by the Director General and the Administrative Council.
- Any clause in this charter can be amended after its authorization by the Director General and the Administrative Council of the Center.
- In the case of the existence of a conflict between the Director General of the Group and the Administrative Council regarding any clause or amendment, the amendment is presented to the Executive Bureau whose decision will be considered final.

Addendum 1

The Sections of the Department of Information

The Department of Information is composed of six sections:

- 1- The Section of North America:  
And it is composed of five regions:
  - a- The Eastern Region: and it includes six principal cities: Boston, New York, Philadelphia, Washington, Atlanta and Miami.
  - b- The Northern Central Region; and it includes five principal cities: Detroit, Chicago, Champaign, Columbus and Indianapolis.
  - c- The Southern Central Region: And it includes five principal cities: St. Louis, Oklahoma City, Dallas, Houston and New Orleans.
  - d- The Western Region and it includes five principal cities: Seattle, Denver, San Francisco, Los Angeles and Tucson.
- 2- The Canadian Region:  
And it is composed of four major cities: Montreal, Ottawa, Toronto and Edmonton.
- 3- The Arab Countries Section  
And it is composed of the following countries:
  - 1- Morocco, Mauritania, the Desert
  - 2- Algeria
  - 3- Tunisia
  - 4- Libya
  - 5- Egypt
  - 6- Sudan
  - 7- Jordan
  - 8- Palestine and Israel

- 9- Lebanon
  - 10- Syria
  - 11- Iraq
  - 12- Saudi Arabia
  - 13- Kuwait
  - 14- The Emirates and Oman
  - 15- Qatar and Bahrain
  - 16- Northern and Southern Yemen
- 3- The African Countries Section:  
And it is composed of four Sections
    - 1- The Section of East Africa
    - 2- The Section of West Africa
    - 3- The Section of Central Africa
    - 4- The Section of South Africa
- 4- The Asian Countries Section:  
And it is composed of eight Sections
    - 1- Iran
    - 2- Pakistan, Bangladesh and Kashmir
    - 3- Afghanistan
    - 4- Turkey, Cyprus, the Kurds
    - 5- Indonesia, Malaysia
    - 6- India, China, Japan
    - 7- The Soviet Union
    - 8- The Countries of South East Asia
- 5- The European Countries Section:  
And it is composed of four sections
    - 1- Northern Europe (The Scandinavian countries)
    - 2- East Europe (The Communist and Socialist countries)
    - 3- Western Europe (The capitalistic countries)
    - 4- South Europe (The countries of the Mediterranean)
- 6- The Latin America and Australia Section  
And it is composed of three sections
    - 1- The Section of Central America
    - 2- The Section of South America
    - 3- The Section of Australia

## Addendum 2

The Cipher key codes between the supervisors of the Center and its members

### The Original Word

The Group  
The Center  
The Director of the Center  
The Secretary  
The Division of Studies  
The Division of Intelligence and Information  
The Department of Information  
The Department of Intelligence and Surveillance  
The Division of Military and Security Affairs  
The Technical Committee for Collection and Classification  
The Statistics Committee  
The Administrative Council

### The Cipher

The University  
The Institute  
The Director of the Institute  
The Doctor  
The Faculty of Literature  
The Faculty of Science  
The Department of Physics  
The Department of Mathematics  
The Faculty of Engineering  
The Library  
The Registration Department  
The Institute Administration

During an emergency and when writing an urgent secret letter, the following should be observed:

- 1- Conciseness
- 2- The use of the following cipher:  
*[The writer of this document lists the Arabic alphabet and under each letter another different Arabic letter to replace it.]*  
Example: The original phrase: Don't contact me, I am under surveillance.  
When using the code: *[The writer replaces the original letters by other ones that make the text unreadable]*

## Addendum 3

### The Media Organizations

The media organizations that should be monitored by the Department of Intelligence are the organizations that have an effect on the population at all levels. The media monitoring is composed of:

- 1- Monitoring the Islamic newspapers and magazines
- 2- Monitoring the Arab newspapers and magazines
- 3- Monitoring the American newspapers and magazines
- 4- Monitoring as much as possible the International newspapers and magazines
- 5- Monitoring the televised news programs
- 6- Monitoring the Arabic publications pertaining to the Group
- 7- Monitoring the English publications pertaining to Islam or to the Group

- 8- Monitoring the translations issued by the centers of research and Intelligence on microfilm
- 9- The newspapers and the local programs in the regions where the members of the Department of Intelligence are located.

The most important media organizations that should be monitored are:

- 1- The Islamic newspapers and magazines:  
Al-Daawa, Al-Mujtamaa, Al-Islah, Al-Irshad, Al-Umma, Al-Mukhtar Al-Islami, Al-I'tissam, Al-Ghurba', Al-Maarifa, Al-Ra'ed, Al-Shahid, Al-Nazir, Al-Rased, Al-Huda, Al-Akhbar, Saout Al-Muslim, Saout Al-Aqsa, Falastine Al-Muslima, Al-Amal, Al-Muslim, Impact, Afaq Islamiya, Crescent.
- 2- The Arab newspapers and magazines:  
Al-Hawadeth, Al-Watan Al-Arabi, Al-Mustaqbal, Al-Majalla, Al-Sharq Al-Awsat, Al-Qabas, Al-Siyassa, Al-Watan, Al-Hadaf, Al-Riyad, Al-Ahram, Al-Akhbar, and a collection of other Arabic newspapers.
- 3- The American newspapers and magazines:  
Time, Newsweek, U.S. News and World Report, Christian Science Monitor, The New York Times, The Wall Street Journal, The Washington Post, The Chicago Tribune, The Los Angeles Times, Arab Perspectives, Counterspy, The Executive Intelligence Review, Foreign Policy.
- 4- The International newspapers and magazines: The Jerusalem Post, The Herald Tribune, a collection of British newspapers.
- 5- The Television Programs:
  - 1- The News Programs ABC
  - 2- The News Programs CBS
  - 3- The News Programs NBC
  - 4- The News Programs (IL)BS
  - 5- The Agencies. What is feasible

#### Addendum 4

The Investigations and the Intelligence  
Definition:

It is the method that a specific party or government uses to collect specific or general information on a specific party or person.

Their means:

- 1- The means of communications: and that by the observation of the following:
  - A- The letters, through opening them, either in an
    - Unconcealed manner (by glueing the slit of the censor or opening them with the

knowledge of the authorities.) [Sic]

Or

- A covert manner (either by opening using the steam method or reading the back of the letters of the important persons with the method of the dimensions contrasts) [Sic]

B- The phone and that by either:

- Placing a listening device in the telephone box

Or  
- Placing a recording device outside the phone (by either placing a recording device in the box of the phone or in the collector, or place listening devices central listening devices for investigations) [Sic]

C- The other Communications Devices: such as the telex, the telegraph, the computer, and this usually takes place at the institutions and agencies.

## 2- The Human Element:

A- Disseminating spies: And that to survey a group or a person and observe his activities (Taxi driver, house maid, store owner, beggar, etc..) And to join the group and live its activity from within and these types are usually intelligent and skillful.

And that takes place by using various means such as:

1- Either joining via the sponsorship of a person who is not careful or accurate.

2- By the way of error (as if an implication occurs)[Sic]

3- Through the negligence of some individuals in one of the periods during the recruitment requirements

4- By showing signs of piety and zeal for Islam and the situation of Muslims and continuing to do so for a while.

5- The prominence of some individuals with unique gifts that interest the members of the Group in them so they would rush in judging them and their excellence and in the need of the Group for their experiences (intellectual, political, physical etc..)

B- The direct collection of volunteered statements that persons carelessly make and that either by:

1- The direct criticism by a person of a specific situation in a way that shows a specific political commitment.

2- The usual statements that are made without reservation.

3- By enraging a person through giving an opinion contrary to his or contesting the rite or the group that he belongs to and this takes place: - either directly between the two persons or the two parties, or by infuriating the person in a specific meeting.

## 3- Polls or interviews:

- That the person makes to obtain information or ask for an opinion or an evaluation of a specific political, economical or religious project, and that is frequently used by the

Americans.

- The short educational sessions and cooperative programs established by the developed countries such as America for the developing countries.
  
- 4- The modern Espionage methods:  
And this usually happens to the people that are thought to be commanding elements in important movements and it occurs as follows:
  - A- Placing wired eavesdropping devices at the location (or at the neighbors house)
  - B- Placing wireless eavesdropping devices (and it would have an amplifying device in a location close to the location target of spying.)
  - C- Placing long distance highly sensitive eavesdropping devices (and that when the previous two steps become impossible, or in the necessity to obtain urgent information and this is expensive and costly)
    - And the devices aforementioned may be at home, in the office, in meeting halls at hotels or in a camp etc..)
    - It is possible to place and fasten the devices mentioned above by using various methods such as:
      - a- Entering the location in the absence of the person and that:
        - by obtaining the house key
        - with the help of a maid at the house
        - or with the assistance of the owner of the building...etc
      - b- They may enter appearing as workers of a government or a national company such as:
        - telephone workers
        - home service workers like gas and air-conditioning etc..
        - following the request of the person to install a carpet or a specific device in the house
        - sellers of specific products or preachers of a specific idea

#### Counter-Intelligence and precaution measures

- 1- A brother should not give any information to any person other than his supervisor only
- 2- Not to discuss any subject pertaining to the Group outside the meetings of the brothers like the family and the camps.
- 3- The private conversations between the brothers in charge should be done by way of public phones that are agreed upon by both parties. (Each one specifies a telephone on the street and a specific time. The contact takes place from a street telephone close to the second party. The payment is done either momentarily using change money or by placing the call at the number of a brother who is not a suspect at all or who is a supporter.)
- 4- Not writing or corresponding unless it is handled by a trusted brother and in necessary situations, a cipher agreed upon by the two parties is used.
- 5- In the case of open public meetings, a brother should not go through subjects pertaining



- to the Group, and in case a discussion of the Group is opened, the brother would settle for the general trivial superficial discussion that does not give the other party any impression about the affiliation of the brother, and should try to avoid mentioning the Group and settle on discussing other groups while mentioning the name of the Group very naturally and superficially.
- 6- Never leaving any publications belonging to the Group with the brother, it should be shredded and burned after being read unless he is asked to do something else.
  - 7- Never talking to any person about the Group and hold back what is going on in the family, the battalions and the camps.
  - 8- Not to have confidence in any person even if he had a beard and was praising the Group, and consequently never give him any information.
  - 9- In the case of a confrontation between the brother and a person who asks him to join another Group, the brother should not disclose that he is affiliated with the Group and he cannot do so. The solution would be that he apologizes for not joining for strictly personal reasons and for lacking the desire to do so.
  - 10- In the case of confronting any person who criticizes or curses the Group, the brother should not strongly and passionately defend, and he should settle on inviting everyone to be wise and mature and that he should act as if the matter does not concern him at all.
  - 11- In case a letter is brought from the Group to the brother by a person in the Group who is unknown to him, the brother should not take it and if he does so, he should read and return it to the carrier and tell him I do not know about this matter and it is possible that you are mistaken, and I do not know anything about this Group, then talk immediately to the brother supervising him.
  - 12- Never mention the words (the Group), (the brothers) or (the brother) when talking about the Islamic groups, and it is possible to talk about the group or the people of this and that, etc.)
  - 13- Any affiliated brother will be punished should he try to talk to any affiliated brother he does not know or he never met at one of the camps or in the family, about the Group and its news. The brothers should also tell the supervisors about these cases to do the necessary.
  - 14- During the meeting of the Group, the brothers should not allow anyone to identify them. The phone should be disconnected and their cars should not all be parked close to the location. It is also preferable that the location of the meeting and its timing be changed from time to time.
  - 15- The supervisors should agree, when talking on the phone, on a specific word between them so they can identify each others in case the voices could not be recognized and consequently, the names should not be disclosed at all. (Example: If A wanted to talk to B, he would call him at his work or house and tell him that he will call him at five for example, and at five, A would call B from a public phone at another public phone).
  - 16- If any of the brothers is arrested in his country or abroad under the accusation that he is a "brother", he should act very naturally and observe normal quietness, not give the matter a lot of importance, concentrate his efforts on shutting his mouth in regards to the Group, try to forget everything about it, occupy himself by mentioning God and the

- Koran only, and consider that he is on a mission for God. He should answer any questions naturally, spontaneously and superficially concentrating his effort on not mentioning anything close or far about the Group and consider that the key may only be in one word he slipped and said then he would not be able to evade.
- 17- That he tries to repeat what he would say and think about the repercussions and what he would state as answers. His answers should be logical and sequential with no contradictions. He should remember what he said before and answering should be very concise so it could be remembered.
  - 18- The brother in charge should advise one of the brothers or his wife if she was one of the sisters to take out of the house any paper belonging to the Group, deliver it to the Group, or if this was not possible, destroy it, and that after his arrest.
  - 19- In case service workers or sales people enter the house, the brother should confirm their identity and observe them during their work and not leave them by themselves at any time.
  - 20- In case of polling or interviews, the brother should be natural and expose the idea of Islam as an order and stay away from mentioning the Group and its accomplishments whether in the East or in this country.
  - 21- When receiving information pertaining to the security of the Group or any subject that may be related to it, the brothers in charge should be notified immediately and alternately, they will have to notify the qualified bureau.

#### Addendum 5

#### The Documentation Dossier and the Monthly Information Report

In The Name of God The Most Beneficent The Most Merciful

My brother in God,

Peace and God's blessings be upon you

Pursuant to the Truth, be He blessed and raised far above, we committed ourselves to, and based upon what our Islamic responsibility dictates on us as to consolidating the Islamic action and its protection, this paper was prepared to be referred to in the question of preparing (a) the Monthly Documentation Dossier and (b) the Monthly Information Report, as agreed upon with you.

- A- The Monthly Documentation Dossier: Starting at the end of next month \*, God willing, and at the end of each month after that, every brother should send a Documentation Dossier to the Center containing the following:
  - Clippings from the newspapers or magazines published in the area of the brother - He is required to subscribe to the most important of these newspapers or magazines or at least

buy them regularly- that include news about Muslims or the relations of Muslims with each others, their mutual relations with others, the conspiracies plotted against Muslims or any of the matters that are not related to them but that may affect them, or news about the religious activity that non-Muslims perform in America and elsewhere and that has an effect on Muslims, or news on scientific developments that the Group may benefit from and such.

- Communiques or documents that pertain to Muslims and their countries published by the institutions and the important parties that the brother will mention in the lists indicated in the attached first assignment \*\*, whether these communiques and documents were related to the programs of these parties for a coming period or their activities in a past period, or during occasions held regarding a specific subject, or programs they are willing to establish, or communiques issued by parties newly established. Concentrating on information related to the financing of these parties and its sources is kindly requested.
- Communiques and leaflets that were distributed in demonstrations and symposiums, or on occasions that are related to Muslims or to the forces opposing them, religious matters, or matters Islam has an opinion on.
- What the local newspapers write about the institutions and the said parties.

Listing orderly the material reported by the brother in the dossier should be observed, and especially the newspaper clips according to their subjects or based on the following rules:

- 1- If the clip or document pertains to a specific country or a specific region, the title that will be written on the paper on which the clip is taped, or on the paper attached to the document, will be done in three ways:  
The name of the region, the name of the country, the specific subject.  
The following notes should also be recorded:  
The suggested dossier:  
The name of the newspaper or the periodical  
The page  
The date  
(See the first sample for clarification)  
The regions here are divided into six: North America, the Arab countries, Africa, Europe (East and West together), Asia, Latin America and Australia
- 2- If the clip or document were covering a subject that is not in itself limited to a country or to a specific region, or does not even cover any region or any country, but treats one of the affairs of Muslims, then, in this situation, it is kindly requested to adhere to the attached second sample (On the same page where the first sample is). In this situation also, the general title of the clip or the document ("the personalities" in the second

sample) would be one of the following:

- The Mujahid Islamic Movements (Such as the Brothers in Syria, the Mujahiddins in Afghanistan and so forth)
- The Islamic minorities (in Russia, China, India (concentrating on it), Burma, the Philippines, Greece, etc..)
- The Movements and the organizations antagonist to Islam (the Zionist ones such as Bnai Brith and others, or the communist ones heralding animosity to Islam).
- The International organizations of Islamic countries (such as the Organization of the Islamic Conference, the Union of Islamic Banks, etc..)
- The writings and the publications antagonizing Islam (If the publication is a book, its covers or at least its index should be photographed)
- The Crusader expansion in the Islamic Nation (with the concentration on Indonesia and Bangladesh in the current time) (What is called the missionary work)
- The wicked Western actuality (Releases or statistics that show the degeneracy of that society and its disintegration, and the inevitability of the Islamic alternative to uproot these illnesses, to benefit from them in the Daawa)
- The section of the supporting and opposing personalities (with relation to Islam in general and the Group in particular)
- The section of the Islamic Centers and Societies (the brother concentrates on the Islamic Centers and Associations in his area)

Would be observed taping each clip, or collection of clips that have the same character such as discussing one country or one subject from the nine subjects previously mentioned, on a different paper, and orderly listing together all identical compilations according to their dates. A separating paper would be placed in between every collection of clips or documents. They would all be placed in the dossier that will be sent before the end of the Christian month. And in situations where the brother is determined to change his place of work temporarily or infinitely, he would inform the chief of Intelligence within a sufficient time before his travel proposing a candidate to replace him during all the period of his absence, so the work is performed without interruption. And if the brother has any remarks on any item listed in the dossier, he is kindly required to record these remarks on a paper to be enclosed with the dossier.

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\* The honorable brothers are kindly asked to try to send the dossier as early as possible before that time. And the reason in mentioning the end of the month is only to accommodate some of the brothers who may not be able to send the dossier before that time.

\*\* Refer to the details of that in the attached first assignment.

Second: The Monthly Information Report:

This monthly report is prepared by each brother on his region. The brother would send it with the Monthly Documentation Dossier in the same envelope. This report differs from the documentation

dossier, which is only a compilation and an arrangement of clips, documents or papers, in the fact that the brother includes his own ideas in it, briefly of course, regarding the areas he covers in details in the report. It is requested from the honorable brother that he fills the empty spaces provided under each item, and if he finds that the space is not sufficient, he then should write on an additional paper while specifying a separate paper for each item (1 or 2 or 3 etc.), to facilitate the operation of classification and filing.

The first sample

Asia - Turkey - the antagonist activities by the Armenian minority

The suggested dossier: Turkey or the non-Muslim minorities in the Islamic countries

The name of the newspaper or the periodical: The New York Times

Page: A4

Date: June 11, 1981

*[Under this title, the writer of this document pasted a newspaper clip with the following title "Turkish aide calls on Armenians to denounce slaying of diplomat".]*

The second sample

The personalities - the Islamic leaderships (the United States of America)

The suggested dossier: the leaderships of Native American Muslims or the United States of America

The name of the newspaper or the periodical: The New York Times

Page: B9

Date: June 11, 1981

*[Under this title, the writer of this document pasted a newspaper clip with the following title "Baraka to begin 90-day jail term".]*

*(The following is a sample of the Intelligence monthly report)*

In the name of God the Most merciful the most Beneficent

The Intelligence Report for the month of.....Year.....  
The number of the region  
The date

First: The Islamic Centers and Associations  
The most important activities during the month (1)

The name of the Islamic Center or Association  
The address and the telephone  
The type of activity  
The date  
The number of the attendees  
The description of the activity and the participants  
Remarks

---

(1) Under the type of activity, would be mentioned the nature of: a symposium, a lecture, a camp, a demonstration , a study circle in the form of a conference, and so forth. And under the description of the activity and the participants, if it was a lecture, the subject discussed in it should be described along with the orientation of the lecturer; and if it was a symposium, its subject should be discussed along with the lecturers, its program and a brief description of what took place in it, and it would be good if its printed program is enclosed, so it would be inserted in the monthly documentation dossier and mentioned under the entry "description of the activity".

Two: The Movements and the Organizations hostile to Islam.

The name of the Movement or the Organization  
The address and telephone  
the type of activity  
the date  
The number of attendees  
The description of the activity  
Remarks

Three: The publications and the writings hostile to Islam (1)

The nature of the publication  
The name of the writer or the author  
The publisher and his address  
The volume  
The date of publishing  
A general summary  
Remarks

---

(1) Under the nature of the publication, would be mentioned if it was a book, a research, an article, a leaflet or other; and under publisher, would be mentioned the name of the newspaper or the magazine if the publication is an article or a research, and the volume, the number of pages if it was a book, or the number of columns if it was an article or research in a newspaper or a magazine. The date of publishing would be taken from inside the book or the date of the edition of the newspaper or the magazine.

Four: The personalities (The supporters and the opponents of Islam and the line of the Group, from Muslims and non-Muslims who participated in an activity showing their support or opposition)

The name of the person

His address or telephone

The type of activity he performed

Supporter of, or opponent, to the line of the Group. Supporter or opponent

Description of the activity he performed

The party organizing the activity

Five: Other matters (Will be mentioned here any matter that may not be listed under the previous sections)

A- The positive activities in general: (\*)

1-

2-

3-

4-

B- The negative activities in general (\*)

1-

2-

3-

4-

C- Any other matters

1-

2-

3-

4-

---

(\*): From the point of view of Islam and the Group.



**The Third Sample:**

**The name of the party or the institution:**

**The Unitarian Universalist Church of Flushing**

**Its Address and Phone Number:**

**147-54 Ash Avenue, Flushing, NY Tel. (212)353-3860**

**Summary of its orientation and objectives:**

**It is a church that rejects the Trinity Doctrine, accepts the Christ's moral teachings but rejects the godliness of Christ, and believes that God is only One, and shows tolerance vis-a-vis the various religious opinions and states that all people will enjoy salvation at the end with God's grace.**

**The capacities it possess that may be of benefit to, or obstruct, the Islamic Action including the possibility of cooperation:**

**The possibility of capitalization on the unification it professes to try to organize joint symposiums revolving around unification between Islam and Christianity, and expose Islam to non-Muslims through such symposiums. It does not constitute a direct obstacle to the Islamic activity, even though there is a great possibility that it would realize the danger these symposiums represent with regards to people understanding Islam better through them and turn away from it.**

---

**\* This is only a sample and the information mentioned in it is not intended for its content, and it is only a matter of an example**

The first assignment (\*): The preparation of several lists of Information

The honorable brother is kindly asked to prepare several lists of information about the institutions having an effect in his region, such as the most important newspapers published in his region and a concise summary about their orientations, and the most important universities and the research centers in his region and their orientations, and especially the ones that have departments for Islamic studies or Middle Eastern studies, and the most important Islamic institutions and centers or the centers hostile to Islam, including the "missionary" parties, and a summary of their politics and the capacities they have and what they represent as to the possibility of serving or hindering the Islamic action, and the organizations of weight in the region and the reports and communiques they issue and that can be monitored, such as the International Monetary Fund (IMF) in Washington or the World Bank for Development and Construction in Washington also, the research centers or the main bank branches that publish economic reports on the Islamic countries, and so forth; and the conglomerations of population with specific characteristics such as the concentration of Muslim immigrants form a specific country or non-Muslim minorities that immigrated from Muslim countries and settled in the area of the brother and the type of activities they carry out and the orientations prevailing within these conglomerations, and the communities of Muslim Americans and their orientations and rites and the possibilities of cooperation with them; and any other matter that the brother sees necessary to prepare a list of.

And it is kindly requested that the following be mentioned in these lists: the name of the party, its address and phone number, a summary containing its history and the orientation of the persons in charge of it, its objectives, and it would be good to identify who owns it (such as the ownerships of newspapers for example) and it is kindly requested that the charts be circulated according to the attached third sample.

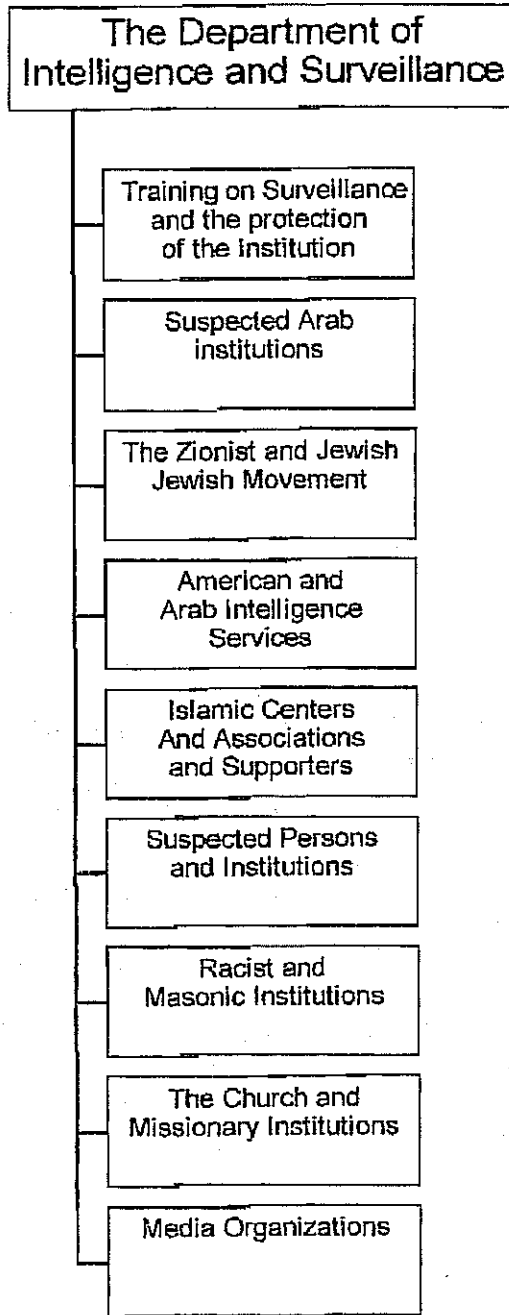
And will be maintained the preparation of an independent list for every community that was mentioned above. And if the brother was not sure of any information, it is preferable not to mention it at all until it is confirmed. And since this mission is the first one agreed upon since the end of last November, it is kindly requested to prepare it with urgency.

May God reward you.

---

\* Please finish preparing this assignment and send it to the Center within two weeks from the date of its arrival to the brother (Illegible)

## CHART TWO



The Organization Chart Of CSII

